



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
ANIMAL WELFARE PROGRAM
28 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0028

JANET T. MILLS
GOVERNOR

AMANDA E. BEAL
COMMISSIONER

3950-A Official Refusal or Neglect of Duty by a Municipal Officer Questionnaire
Completion of this document is required prior to filing a complaint.

Name _____
Phone _____
Email _____
Address: _____

Have you filed a written complaint with your municipality? _____
On what date was the written complaint filed? _____
Have you met with town officials (town manager or select board member(s) regarding this matter? _____
Who did you meet with? _____ On what date did you meet? _____
What was the result of your meeting? _____

A 3950-A investigation by DACF **only** addresses whether a person “refused or intentionally fails to perform” duties they are charged with by statute. This is a very high legal standard: willful refusal is a deliberate and unreasonable rejection of a duty with no valid justification for their actions or inaction.

A 3950-A investigation does **NOT**:

- address negligence or incompetence of an animal control officer or town official in handling a matter
- step in to handle municipal duties of animal control
- change any results or decisions made by a municipality regarding animal control matters
- influence a municipality to change any results or decisions regarding animal control matters

What result are you trying to achieve by contacting DACF regarding this matter?

Email this form to Animal.Welfare@Maine.gov. If your issue falls within the matters that can be addressed by a 3950-A complaint you will be emailed a complaint form.

RONDA STECIUK, DIRECTOR
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